

# Guide for Coordinating and Planning a Troop 50 Outing



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## Introduction

Boy Scout Troop 50 has a long history of providing a quality Scouting program. That program involves outings that allow the Scouts to lead and participate in the activities that interest them and that they themselves chose. These camping trips and outings often involve weeks or months – or, as in the case of the summer high adventure trips, even years – of preparation and planning.

This guide was prepared to assist the adult leaders of Boy Scout Troop 50 in the long- and short-term planning for and coordination of troop trips and outings. Much of the information presented here is the compilation of the experiences of many of Troop 50's adult leaders over the years. While this information can serve as a basic guide to assist in the trip planning process, not every situation has been or can be addressed. New locations and activities always bring new lessons and new ideas and new procedures.

This planning guide is intended to assist adult leaders in the planning and execution of Troop 50 outings. Copies of this guide, checklist, and associated forms are available on the Troop 50 website at <http://www.detroop50.org/>

## Trip Leaders/Coordinators

The annual Troop 50 program is developed by the scouts under the direction of their junior leadership and the Scoutmaster staff. This occurs during “planning weekend” typically held in the month of August. The Troop Committee has the responsibility to support and conduct the program and must approve it once the scouts have done their work. Adult leaders are needed to coordinate the details of the outings. Shortly after the scouts complete the annual program, adult leaders are asked to volunteer to serve as trip leaders for all outings and activities for the upcoming year.

## The Patrol Method – Keeping Troop 50 Boy-Led

Troop 50 has been successful because it adheres to the patrol method of boys leading boys. The scouts plan the program and decide what activities they want to do. This ensures that they will have fun participating in their program and they will learn many valuable skills from the planning process. The role of the trip leader is to coordinate the details of the trip while following the plan laid out by the scouts and involving the scouts as actively as possible.

It is important for the trip leader to be mindful of the patrol method both while coordinating the details of the trip but also during the trip in letting the Scouts run the activities. ***The trip leader needs to work with the junior leadership in the troop as well as with all adult leaders to ensure a successful trip.*** Sometimes this requires the trip leader, and other adults, to step back so that the boys have room to take over a task or make a decision. The patrol method is integral to all training given to adult and junior leaders so most of the registered adults will be familiar with it. Occasionally, there will be inexperienced adult leaders or parents along on the outing who may need to be instructed and guided on the patrol method and its application.

## Campsite Location

Some trips are to locations chosen by a party outside Troop 50, such as District or Council Camporees. In these instances, it is usually not necessary for Troop 50 to do anything to secure a site, other than to file the necessary paperwork with the organizer of the event. However, it may be necessary to request and even lobby for a particular site, such as the Pioneer campsite at Camp Rodney.

Some trips occur at locations traditionally used by Troop 50 due to the specific requirements of the trip, such as the Natural Shelters trip held each November. On this trip, the Scouts build shelters out of natural materials – downed limbs, leaves, etc. – and require a heavily wooded but not overgrown, large flat area. The activities of this trip are such that it is unlikely that a public facility, such as a county or state park, could accommodate the Natural Shelters outing. For trips in which the site has been predetermined by the troop, it is still necessary to arrange for the use of the site.

Some trips are such that there is some flexibility in the location. These include trips involving backpacking, canoeing/kayaking, caving, rafting, or mountain biking. There are many different locations at which these sorts of trips can be held, and it provides some variety in the schedule from year to year if the locations are not always the same. It is for these trips that the trip leader(s) will need to work with the Program Chair, Patrol Leader's Council, the SPL and his staff, and the Scoutmaster at some point early in the planning process to identify the location options and to decide on a final location.

Once a location is identified, it is important to secure a reservation for a campsite or to otherwise arrange for use of the site. In many cases this needs to be accomplished several months, or even up to a year, in advance. Refer to Troop 50 trip planning checklist for campsite logistics. The trip leader(s) will need to contact the campsite location and establish a contact liaison at the site in addition to securing the reservation. It will probably be necessary to pay some sort of deposit, in which case the trip leader(s) should obtain a check from the Scoutmaster or the Troop Committee Treasurer. It is also possible for the trip leader(s) to pay by personal credit card or check, and then to be reimbursed by the Troop Committee Treasurer.

### **Program Activities for Outing**

The program theme is typically determined by the youth leadership at the time that the annual schedule is developed. The trip leaders, in conjunction with the Scoutmaster, the junior trip leader, and the PLC, may “fine tune” program activities as part of the trip preparation process.

It will sometimes be necessary to modify that plan if it is found that some activities are not feasible due to time and/or distance constraints, safety concerns, cost issues, or for other reasons. For example, the original program activity for the first Pedal or Paddle trip in 2000 was to include both mountain biking and whitewater rafting for all participants (i.e., it was to be “Pedal *and* Paddle). However, it was determined that cost and time restraints made it impractical for all participants do both activities, so the program activity was altered such that participants chose one or the other of the activities. The information was presented to the PLC, and the PLC directed that the change be made.

In some instances, the program planned at the time of the annual planning process lacks detail. The trip leader will need to identify program activity options available and work with the SPL and junior leadership to present those options to the PLC.

The program activities of the trip are sometimes at the same location as the campsite and can all be arranged at one time with the same authorities. Often the program activities are separate and away from the campsite, so those arrangements must also be made separately. For example, the Pedal or Paddle trip, which involves whitewater rafting and mountain biking, requires making arrangements at a campsite and making arrangements with a separate rafting outfitter and a bicycle rental source.

On many trips the program activities are to be developed, staged by, and led by scouts. These would include scout skills type of activities – building a monkey bridge, hikes, games, fire building, shelter building, etc. In these instances, the trip leader(s) need to coordinate the scheduling and outing planning with the Senior Patrol Leader (SPL) and any other scout or scouts designated to coordinate or lead program activities. Often, this will mean working with the older scouts, Junior Assistant Scoutmasters, or the troop junior leadership.

### **Required Adult Level Training for Troop Outings**

Where swimming or boating is included in the program, Safe Swim Defense and/or Safety Afloat standards are to be followed. If climbing/rappelling is included, then Climb On Safely must be followed. At least one person must be trained in CPR from any recognized agency for Safety Afloat and Climb On Safely. Effective for tours on January 1, 2009, at least one adult must have completed Planning and Preparing for Hazardous Weather training.

### **Permission Forms**

A permission form is required for all outings. This form not only provides Troop 50 with parental permission for youth to participate on the outing and authorizes the Troop 50 adult leaders to make emergency medical decisions, but it provides the scout and family with important information regarding the trip. Usually, the top half of the permission form will include information for the scout's family – dates, times, locations, activities, special equipment needed, meal provisions, fees (if any), etc. – while the bottom half is to be completed and returned with payment (if there is any cost). Sample permission forms are attached, and need be adapted to create a permission form for the outing being planned (these forms are in MS Word format if you are using the electronic version of this guide).

### **Costs/Fees**

All outings that include meals and cooking will include meal costs. The standard amount for a typical weekend camping trip (two breakfasts, a lunch, and a dinner) is \$8.00 per person. The meal money is usually paid directly to the patrol leader and should be in cash. This gets the money directly into the hands of the patrol leaders to give to the patrol grubmaster, the scout purchasing the food. It is also an important part of the patrol leader's job to be responsible for collecting and accounting for the meal money, and for seeing that it gets to the grubmaster.

There may also be other costs, depending on the particulars of the outing. Any campsite fees, or registration fees in the case of a Camporee, and any fees for the activities planned for the outing will need to be included in the fees to be paid by the participants. These fees are collected with the completed and signed permission forms, and can be cash or checks made out to "Troop 50, BSA" . Under normal circumstances the trip leader holds these payments until the outing is completed, and turns them in to the Troop Committee Treasurer. In cases where larger amounts are being collected, such as summer camp or high adventure payments, it is prudent to make photo copies of all checks collected.

The troop subsidizes typical campsite costs. Some trips have additional activity fees, such as the rafting/mountain biking trip or the ski trips, that can become somewhat costly. The troop committee may agree to provide a subsidy for the program costs too. Often the subsidy amount will be enough to reduce the trip cost to a round number. As a trip leader, if you feel it would be appropriate for some subsidy of costs, you should present that request to the troop committee for approval. This request should be made at a committee meeting one to two months prior to the trip – contact the Troop Committee Chairman beforehand.

On some trips the meals are not prepared by the patrols, but rather are provided for the whole group. This is the case for the annual ski trip in January and the Goldrush trip in February. For these trips, the meal money and trip fees should be collected together by the trip leader(s). Be sure to identify adult volunteers to collect funds, plan meals, shop for food, prepare meals, and clean-up.

### **Tour Permit – Required by BSA**

BSA requires that for any trip, activity, or event in which the unit goes on away from their meeting place and is located out of the geographic area of Del-Mar-Va Council, or that is for more than 1 day in length (an overnight is included) must have a local tour permit on file (policy as of 1/1/2009). Excluded from this statement are trips to our local council camps (Rodney and Henson) and District or Council events, where the Unit has pre-registered on-line. The Tour Permit provides the Del-Mar-Va Council with information about the outing – dates, locations, activities, trip leader(s), etc. – and also assures that the outing is covered under the BSA insurance

#### **Philosophy of a tour permit:**

The tour permit application is designed to reinforce the leader requirements of two-deep leadership, transportation, aquatics, climbing, youth protection, and hazardous weather training.

The number one highest rate of injury on scouting trips is motor vehicle accidents, followed by aquatics activities.

The **Risk Zone** is a state of mental and physical fatigue that is a major cause of highway crash fatalities. Get a good night's sleep and **do not drive if you feel fatigued**.

At least one adult leader attending the outing must have in their possession and have read the **[“The Guide to Safe Scouting”](#)**. Hardcopy of the guide is available at our Scout Shop for approximately \$ 3.25 or it can be downloaded from **[BSA Scouting Safety](#)** web page.

Local tour permits of under 500 miles are due at least two weeks in advance of the departure of the group.

National tour permits of 500 miles or more are due at least 30 days in advance of the departure of the group.

Trips of one day inside the Council territory must have a tour permit filed if they have aquatic, climbing or safety afloat activities involved with them.

If attendance at an event is for a district or council sponsored event and your unit has pre-registered for the event, a local tour permit is not necessary for each individual unit/group.

When using Rodney or Henson Scout Reservation on an individual unit basis, you must make an online reservation at <http://www.delmarvacouncil.org> and a local tour permit is not required. Availability and reservations for council camp sites can be obtained at [DelMarVa council weekend camping](#) .

Short, in-town den, patrol, Pack, Troop, Crew outings for a few hours do not require a local tour permit.

A PERMISSION SLIP FROM THE PARENTS OF ALL YOUTH PARTICIPATING IS REQUIRED FOR ALL OUTINGS, INCLUDING THOSE THAT DO NOT REQUIRE A TOUR PERMIT. They are to be kept on file with the unit.

At least ONE ADULT who has completed the BSA Youth Protection Training within the past year must be present during the event or activity.

ALL ADULTS attending a nationally sponsored event/activity must be trained in BSA youth protection training.

Local Tour Permits must be filled out and submitted on-line at [www.myscouting.org](http://www.myscouting.org).

Del-Mar-Va Council contact information:

Del-Mar-Va Council 100 W 10th ST, STE 915, Wilmington DE 19801  
Tel: 302-622-3300 ext 127 \* Toll Free: 1-800-766-7268 \* Fax: 302-622-3308

Council Web Site: [www.delmarvacouncil.org](http://www.delmarvacouncil.org)

Email : [info@delmarvacouncil.org](mailto:info@delmarvacouncil.org)

**Del-Mar-Va Council**  
**Wilmington Customer Service Center**  
912 Justison ST  
Wilmington, DE 19801

302-622-3300 • 1-800-766-SCOUT (7268)  
302-622-3306 FAX

The Tour Permit should be submitted to the Council office at least two weeks in advance of the outing so that there is time for it to be reviewed, approved, and returned to the trip leader with the approval stamp and signature. The approved Tour Permit must be carried by the trip leader during the outing. The tour permit may be required to be shown or even submitted at check-in at some campsites, especially at BSA national or council camps.

There is also a National Tour Permit, used for all trips of distances greater than 500 miles from home or for destinations outside the United States. It is likely that only high adventure trips, rather than weekend

camping trips or outings, will require a National Tour Permit. A copy of the National Tour Permit is available at [www.scouting.org/pubs/gss/gssax.html](http://www.scouting.org/pubs/gss/gssax.html)

For all outings, there must be at least one adult with current Youth Protection Training certification. In addition, any time there are water activities, there must be at least one adult leader with current Safe Swim Defense training certification, and, if there are any boating activities, there must also be at least one adult leader with Safety Afloat training. (Note that the Wagonmaster and BALOO training requirements are for Cub Scout and Webelos camping so are not applicable to Troop 50). Effective for tours on January 1, 2009, at least one adult must have completed Planning and Preparing for Hazardous Weather training. Troop 50 also strongly encourages that all trips include at least one adult leader certified in CPR. There are many adult leaders with Troop 50 who have had the necessary training. Check with the Scoutmaster or any of the Assistant Scoutmasters to get this information, and check with the individuals identified to make sure at least one will be attending the outing so can be listed as the trained leader.

The Tour Permit also asks for information regarding the drivers for the outing. This must be completed as accurately as possible and must include enough seats to carry the number of participants who are attending the event.

Adult training records and driver information is maintained as part of the on-line reservation system at [www.myscouting.org](http://www.myscouting.org).

### **Medical Forms/Troop 50 Insurance Forms**

Troop 50 maintains a current BSA medical form and a Troop 50 medical insurance/information form for each member and requires that these forms be taken along on all outings. These forms are kept in a binder, which can be obtained from the Scoutmaster or Program Chair. The trip leader(s) will need to get this medical form binder prior to the outing, confirm that forms for trip participants are included, and take it along on the outing.

### **Dispensing of Medications on Outings**

Troop 50 requires that all medications, including over-the-counter medications, must be held and administered by an adult leader for all youth. The only exceptions in which a youth may keep medications such as asthma inhalers or Epi-pens are for severe allergic reactions where the medication must be carried by the individual at all times.

Any medications the youth will be taking during the outing should be listed on the permission form, and should be noted by the trip leader on the attached medicine dispensing form. The trip leader or another adult designated by the trip leader to handle the medications should check with parents at drop off to make sure they have turned in all medications. Medications should be in an original prescription bottle with dosage instructions in a plastic re-sealable bag with the youth's name and dosage information written on the bag or on a slip of paper inside the bag.

On most trips it is best for the trip leader to designate one or more other adults to keep track of and dispense the medications. Timely and accurate dispensing of the medications is important and the trip leader's other duties often preclude the trip leader giving full attention to the medications. The trip leader and any other adult leaders assisting with the dispensing of the medications should be aware of

the confidential nature of medical information, and should protect that confidentiality. A form listing a schedule of medications to be dispensed should be used to track and document the dosage and time medications were given.

The leader administering the medications also needs to be aware of the arrival and departure times of all youth so as to assure that dosages are given at the correct times and that the medications are returned to the parents at the end of the outing. It is not uncommon for youth or parents to neglect to ask for the medications back at the end of the outing, so having a separate adult whose sole duty is to keep track of medications is preferred.

The medical information forms binder referenced in the previous section will provide additional or supplemental information to that provided on the permission form.

### **Trip Roster/Patrol Assignments**

The trip leader(s) will need to produce a roster of the boys attending the outing. It is helpful to know the names of the patrol leaders and assistant patrol leaders as well as the patrol assignment for each scout. A troop roster with patrol assignments printed out from the troop computer can be obtained in advance from the Advancement Chairman. Trip leader(s) should request this roster at a Thursday troop meeting approximately one month in advance of the outing.

While cooking and eating is usually done by patrol, some eating group assignments may be needed. Adults attending the outing are often assigned to eat with a patrol, although on occasion the adults will form their own patrol and handle their own cooking. If the adults are eating with patrols, the trip leader(s) will need to make the assignments and let the patrol leaders know the assignments. In addition, sometimes the Leadership Scouts will be assigned to eat with patrols rather than cooking as a patrol. The trip leader(s) will need to check in advance with the Senior Patrol Leader to see whether it will be necessary to assign the Leadership Scouts to eat with patrols.

It is preferable that experienced scout patrols with 2 or more boys in attendance will eat as a patrol regardless of their patrol leadership attendance. New scout patrols without patrol leadership in attendance may need to be combined with other patrols. Work with the Scoutmaster to determine eating group makeup if patrols are combined. When combining patrols, it is helpful to the patrol leaders who have been assigned extra Scouts to be given a roster of their eating groups on the Thursday night eight days (or nine if it is a Saturday departure) prior to the outing, as the food will have to be purchased in the two or three days just before the outing.

When assigning eating groups (be sure to check with the Scoutmaster regarding assignment of eating groups), it is important to keep in mind some guidelines for minimum and maximum size of the groups. While it may not be most cost-effective for an eating group to have fewer than six members, consideration must be given to the needs of the individual boys in terms of skill development and advancement requirements. Eating groups that are larger than 10 members may be too big for the patrol leader to effectively manage or to cook for as a group.

The typical camping trip includes a fully cooked breakfast on Saturday morning, a "bag" lunch assembled by the patrol either before the trip or on Saturday morning, a fully cooked dinner on Saturday evening, and either a cold "getaway" breakfast (cold cereal, bagels, donuts, fruit, juice, etc.) or a "hot & quick" breakfast (oatmeal, cocoa, etc.) breakfast on Sunday morning. The trip leader should bring along some sort of emergency lunch -- a loaf of bread and some peanut butter and jelly -- for any scouts

who forget to bring lunch. There is occasionally some variation in the menu plan – this will be determined by the PLC several weeks before the trip. Outings that begin on Saturday morning, obviously, would not have a breakfast on Saturday, as the scouts would eat before reporting to the departure point on Saturday morning. Meals on Friday night are rarely included, and inexperienced Scouts (and their parents) may need to be reminded to eat before reporting for the trip on Friday evening. When trips are 2-1/2 or more hours away we will stop for a fast-food dinner on route.

Often, the activities during the campout are patrol-based so it may be necessary to assign the scouts from undermanned patrols to another patrol for program activity purposes. Always work with the Scoutmaster when modifying patrol assignments. For example, the District Camporee (October) or the Goldrush trip (February) involve activity stations that the scouts travel around to, and participate in, by patrol.

### **Transportation Arrangements**

If the troop trailer will be needed on the trip, trip leader(s) must arrange for someone with an appropriate vehicle to pull the trailer. When fully loaded, the troop trailer is quite heavy and needs to be pulled by a heavy-duty vehicle – an eight-cylinder pickup truck or SUV. Fortunately, there are usually several adult leaders who have such vehicles and are willing to tow the trailer. Check with the Scoutmaster or one of the other adults who has been with the troop for a while for the names of those who can tow the trailer.

Transportation to and from the outing, and sometimes during the outing, will need to be arranged. The standard permission form used by Troop 50 asks for information from the adult leaders and parents regarding whether they will be able to drive to and/or from the outing. BSA guidelines require that there be a seatbelt for each occupant of the vehicle, so the number of seats with seatbelts of the vehicle is also requested. To avoid confusion, the permission form will actually specify the "seats available for scouts." This is intended to exclude the driver and any other passengers who are not actually part of the camping contingent. This information will allow the trip leader(s) to determine who is driving each way or one way only, and how many seats are available each way. It will also be necessary to allow for Scouts arriving late or departing early. If it looks as though the seats will be tight for one or both directions, it is customary to ask a couple of adults to be "on call" and ready to drive if needed.

It is important to confirm with all drivers or with all potential drivers (many parents are willing to drive if needed) during the week prior to the trip. It is not uncommon for parents who agreed to drive to forget they agreed to do so between the time the permission form is submitted and the date of the outing. Also, many parents who agree to drive or to be stand-by drivers will assume that they are not needed if they are not contacted and their status as a driver is confirmed.

Most trips depart from and return to the parking lot at Ebenezer United Methodist Church. Typically, the trailer is loaded at Ebenezer during the Thursday night meeting prior to the outing. Trailer loading is done by the adult Physical Arrangements coordinator and the youth quartermasters.

### **Emergencies**

There may be times when a trip leader has to deal with emergency situations. As has already been discussed, the medical forms and the trip permission forms should provide emergency contact information for individual Scouts. The following are some of the emergency situations trip leaders may encounter:

*Injuries/Illness* – For minor injuries – cuts, scrapes, minor illnesses – Troop 50 carries a fully-stocked first aid kit on all outings. In addition, Troop 50 includes a personal first aid kit as a regular packing item for all trips and outings, so all youth and adults are expected to have a personal kit.

When it is not possible to carry the large troop first aid kit, such as backpacking, canoeing, etc., the trip leader should make sure that enough adults and youth are carrying personal first aid kits so that any injuries can be treated. As the trip leader, you should carry, or make sure one of the other adult leaders is carrying, a first aid kit that includes items sufficient for several people for several days.

Injuries or illnesses that cannot be treated with first aid supplies should be brought to the attention of the medical/nursing personnel of the camp or park, and, if necessary to a local hospital or emergency medical facility. Two adult leaders should accompany the ill or injured Scout, and the parents should be contacted using the information on the permission form and the Scout's medical information form. Maps or directions to local medical facilities should be documented prior to the trip and copies provided to adult leaders.

*Lost Campers* – While the buddy system is emphasized and re-emphasized, and head counts and assemblies are a regular part of all trips, leaders must always be prepared to respond to a lost camper situation. In the event a camper is missing or thought to be missing, the camp or park authorities should be notified, so that the camp's emergency procedures should be put into place.

*Natural Disasters* – Most scout camps, and national, state, and local parks will have established procedures in the event of a natural disaster. Make sure you are familiar with these procedures prior to or at the start of the outing. In addition, share these procedures with the other adult leaders and with the youth leaders (SPL and ASPL on weekend trips, and also with the PLC on longer trips), so that everyone involved in leadership has a basic awareness of the emergency procedures.

*Auto Accidents or Breakdowns* – Troop 50 follows the BSA guidelines that prohibit convoying of vehicles. However, Troop 50 does encourage vehicles to travel in buddy pairs. . It is a good idea to share cell phone numbers among all adults for travel coordination and emergency communications. Adhering to the buddy system and providing for communications among the vehicles will allow leadership to deal with emergencies such as breakdowns or accidents.

### **Upon Arrival Back at Ebenezer**

Troop will fall in. Have SPL take roll call to insure all drivers and scouts have returned safely. Have SPL review lost & found items at final assembly before dismissal. Return unused medications to parents upon return from trip.

### **Post-Trip Duties/Responsibilities**

After the outing, the trip leader(s) will need to follow-up on a number of duties and responsibilities:

If the Scoutmaster was not present on the outing, notify the Scoutmaster of any incidents or problems – medical emergencies, behavioral problems, etc. – that may have occurred on the outing. The Scoutmaster needs to be apprised of all such incidents as soon as possible so that a response can be made to any calls from parents.

Submit a trip roster to the Troop Program Chairman showing the names of all scouts who participated and the number of nights they spent on the outing. This is needed for tracking participation, for tracking total camping nights for the Camping Merit Badge, and for determining Order of the Arrow eligibility.

Complete the expense forms and turn in all checks and cash to the Troop Committee Treasurer.

Turn in all receipts for expenses to the Treasurer.

Meet briefly and informally – usually at the next regular troop meeting -- with the Scoutmaster, Assistant Scoutmasters, and other trip leaders to review the outing and to discuss any problems that occurred or ideas for improvements or changes for future similar outings. A brief written record of the event should be produced, along with contact information for campsites, outfitters, and any other facilities used during the outing. A one-page report for recording this information is attached. Provide a brief summary at the next committee meeting.

Meet with and report to the PLC, if there are any issues that arose from the outing that would significantly affect upcoming outings for the year, or for similar outings in future years.

Complete and return any evaluation forms to the program activities chair.

### **[Trip Planning Check Lists & Forms \(Excel\)](#)**

#### **Sample Permission Slip Forms**

[2007-09 Lehigh Canoe Trip](#)

[2008-09 Brandywine River Float Trip](#)

[2008-10 Camporee](#)

[2008-11 Natural Shelters](#)

[2009-02 GoldRush](#)

[2009-03 SWAT III](#)

[2009-04 Cave-n-CampStamp](#)

2009-05 Peddle or Paddle Trip

**TROOP 50 OUTING FOLLOW-UP**

Outing: \_\_\_\_\_

Location: \_\_\_\_\_

Camp Site Location: \_\_\_\_\_

(if different from activity location)

Dates of Outing: \_\_\_\_\_

Trip Coordinator(s): \_\_\_\_\_

Campsite/Activity Contact Information: \_\_\_\_\_

Number of participants: Scouts \_\_\_\_\_ Adults \_\_\_\_\_

Activities engaged in during outing:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Comments/Notes regarding:

Travel arrangements/travel route:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Gear/Equipment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Campsite:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Activities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Recommendations for future similar outings:

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\_\_\_\_\_  
\_\_\_\_\_  
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